



Therapeutic Education Support Site

RETURN TO SCHOOL COVID-19 OPERATIONAL PLAN

SEPTEMBER 2020

Grade Level Configuration	9 - 12
Principal	John Tingley
Student Enrollment September 2020	79 (Anticipate 125 fall)
Total number of personnel in the building	10

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Product Inventory: Karen Carter Administrative Assistant

Signature: _____

Date: _____

Operational Plan: John Tingley Principal

Signature: _____

Date: _____

District Office: Jacqui Eadle Occupational Health & Safety Co-ordinator

Signature: _____

Date: _____

Monthly Internal Review 2020-2021
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Month	Signature	Date
September 2020		
October 2020		
November 2020		
December 2020		
January 2021		
February 2021		
March 2021		
April 2021		
May 2021		
June 2021		

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Overview

To ensure a safe school environment, this operational plan applies risk mitigation measures consistent with **Public Health** guidance, the **Occupational Health and Safety Act** and regulations, and the **EECD Return to School September 2020** (RTS) document.

Mandatory Public Health recommendations are in place. Guiding Principles include:

- Pre-screening of students and staff
- Promotion of physical distancing
- Frequent handwashing
- Enhanced cleaning protocols
- Respiratory etiquette
- Contact tracing mechanisms
- Reduced face to face interaction
- Staggering of transitions / movement in and out within the school

Changes in Directives for Early Learning and Childcare Facilities and Schools

Alert Level: RED

Screening

- Active screening will be done before entering an early learning and childcare facility. This applies to early learning and childcare facility staff, children, and all other personnel deemed essential such as representatives for Public Health, WorkSafe NB or the Department of Education and Early Childhood Development.
- If early learning and childcare facility staff or a child has ONE symptom they **MUST** self-isolate and register for a test online by clicking “get tested” on the GNB Coronavirus website, calling Tele-Care 811 or by contacting your primary health-care provider.

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Mask Use

- Children under 5 years of age in early learning and childcare facilities are not required to wear a community mask within their group. However, children over the age of two years old are required to wear a community mask in common areas such as corridors and bathrooms. Children must be supervised depending on the child’s ability to tolerate the mask, as well as, when putting on and taking off the mask.
- School-age children (4-12) in early learning and childcare facilities are required to wear a mask at all times, including outside. Exceptions will be when they are eating.
- All employees of early learning and childcare facilities are required to wear a mask at all times, including outside. Exceptions will be when they are eating or sitting alone in a closed office or room.
- School-age children and early learning and childcare facility employees are expected to bring two clean community masks with them each day.

Transportation and Field Trips

- Early learning and childcare facilities located in a Red Level zone are permitted to continue to provide transportation to and from school. All passengers, including the driver, are required to wear a mask, even when sitting alone or with a member of the same household.
- All field trips must be cancelled.

Public Schools

Public schools will remain open during a red alert level. In the event that a parent chooses not to send their child to school, the parent is responsible for their child’s education. Teachers are not required to support learning but to support the families will be encouraged and appreciated.

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SECTION I – RISK ASSESSMENT

A. Outbreak Management Protocol

When a student becomes sick during the day ...	
Action	Details
<ul style="list-style-type: none"> ➤ The student will immediately put on his / her non-medical mask ➤ The student will be escorted to a supervised designated location Room 187-A for isolation ➤ The family is contacted to arrange transportation for the student ➤ Parents are to call 811 or their health care provider to arrange testing ➤ The areas the student occupied (classroom, isolation room, washroom) are immediately cleaned ➤ Public Health is responsible for contact tracing and notifying contacts ➤ Public Health informs of next steps which may include: <ul style="list-style-type: none"> ➤ Ordering an individual to self-isolate ➤ Ordering groupings to self-isolate ➤ Ordering student population to self-isolate ➤ Informing the Principal of a positive case in the school ➤ Notifying a patient of when he /she can return to school <p>*It is important to note that a test may be negative. Names of those who are tested are not released as per RITPA.</p>	<p>If a student becomes ill or displays symptoms consistent with COVID-19, the student must inform the teacher, put on his/her non-medical mask, and prepare to leave the classroom. The student will collect belongings while the teacher informs the office of the situation. The student will come directly to the office and will be escorted to Room 187-A – main Office. This will function as a comfortable isolation room while the student waits for a parent / guardian to arrive.</p> <p>The Administrative Assistant will contact the student’s family and arrange for the student to be picked up as soon as possible. The parent will contact the school by phone upon their arrival and the student will be escorted outside. The parent is required to call 811 or his / her own health care provider for advice. A student must remain home until free of symptoms. Blended Learning is to be provided while the student remains home.</p> <p>The custodial staff will begin the appropriate cleaning procedures in areas the student occupied. The teacher and students may need to vacate the immediate premises during the cleaning. If there is no vacant classroom, they will go to a vacant classroom where physical distancing is easily managed. It is strongly recommended that students and teachers wear their non-medical mask during transport and practice hand hygiene.</p>

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When staff become sick during the school day...	
Action	Details
<ul style="list-style-type: none"> ➤ The staff member will immediately put on his / her non-medical mask ➤ The staff member will notify the office that he/she will need to leave the occupied instructional space ➤ The staff member will proceed to the isolation room 187-A ➤ The staff member will leave the building as soon as possible ➤ The areas the teacher occupied (classrooms, isolation room, washroom) are immediately cleaned ➤ The staff member calls 811 or their health care provider for advice ➤ Public Health is responsible for contact tracing and notifying contacts ➤ Public Health informs of next steps which may include: <ul style="list-style-type: none"> ➤ Ordering an individual to self-isolate ➤ Ordering groupings to self-isolate ➤ Ordering student / staff population to self-isolate ➤ Informing the Principal of a positive case in the school ➤ Notifying a patient of when he /she can return to school <p>*It is important to note that a test may be negative. Names of those who are tested are not released as per RITPA.</p>	<p>If a staff member becomes ill or displays symptoms of COVID-19, he / she will immediately put on a mask and contact the office to inform the Administration of the situation. The staff member will be required to leave the premises, minimizing contact with all people and objects on the way out of the workplace. If unable to leave immediately, he /she will be required to stay in the designated isolation room, 187-A. The staff member will be instructed to call 811 or his / her personal health care provider.</p> <p>All teachers have prepared Emergency Substitute Plans. Efforts will be made to engage a substitute teacher who will complete the remainder of the day’s class.</p> <p>The custodial staff will begin the appropriate cleaning procedures in areas the teacher occupied. The students may need to vacate a room during cleaning. It is strongly recommended that students wear a non-medical mask during this time and practice hand hygiene.</p>

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B. Pre-screening of students, staff and visitors

Communication	Person Responsible
<p>Pre-Screening of students Pre-Screening Reminders communicated via:</p> <ul style="list-style-type: none"> ➤ School Connects – Voice Mail / Email ➤ Posted reminders throughout the building ➤ Daily communication with teachers 	<p>Administration will communicate via School Connects (voice mail / email) prior to the scheduled return to school. Similar weekly communication will be sent to parents and students as reminders of public health responsibilities, pre-screening expectations, and other guiding principles. Pre-screening checklist will be sent home with students so parents can pre-screen each morning.</p>
<p>Pre-screening of staff Pre-Screening Reminders communicated via:</p> <ul style="list-style-type: none"> ➤ Orientation prior to arrival ➤ Posted reminders throughout the building ➤ Daily wellness checks ➤ Access to Employee Assistance program (EAP) ➤ NBTA wellness reps & teacher counselor 	<p>Administration will notify school personnel or passive screening expectations and include them in weekly reminders to parents and students. School personnel are encouraged to screen themselves and monitor their students for signs of COVID-19. Administration will do wellness checks with staff. Pre-screening checklist will be available to each staff member and posted throughout the building. Information on staff wellness will be shared consistently.</p>
<p>Pre-screening of Visitors Pre-Screening Reminders communicated via:</p> <ul style="list-style-type: none"> ➤ Posted on Office Door ➤ Sign-in / out at the Office ➤ School connects (Voice Mail & email) <p>*Meetings with parents / guardians to discuss student progress or concerns, will be virtual whenever possible (office 365). Scheduled meetings may occur and must follow the following protocol:</p> <ul style="list-style-type: none"> ● Scheduled appointment with the teacher and Administrative Assistant ● Registration at the office prior to a scheduled meeting time. Check out. 	<p>Access to TESS from the public will be limited during the 2020-2021 school year. Appointments to enter the school are necessary. This applies to District staff, School Leads, ISD, parents, guardians, other visiting professionals. If an item must be left at the office for a student or staff member to pick up, a drop off time must be pre-arranged with the Administrative Assistant. Visitors are encouraged to wear a non-medical mask. A list of visitors will be recorded and kept at the main office. Drop-in or unplanned visits are not encouraged.</p>

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C. Personal Protective Equipment (PPE)

***Masks are currently not required for students and staff in classrooms during the school day. There may be instances where physical distancing is not possible, and masks may be required. If a staff member or student chooses to wear a mask during the school day, he / she is permitted to do so.**

Students	Locations where a mask is expected to be worn
When in areas where physical distancing is not possible a non-medical mask should be worn. When high school students are transitioning between classes, a mask is highly recommended.	<ul style="list-style-type: none"> ➤ School Bus ➤ Fire Drill ➤ Lockdown ➤ Entering and exiting the building
Staff When in areas where physical distancing is not possible, a non-medical mask should be worn. Maintain records of groups visited.	<ul style="list-style-type: none"> ➤ Fire Drill/Lockdown ➤ Moving between classes ➤ Small group work with students ➤ Bus evacuations ➤ Transitioning in shared spaces (i.e. staff room, teacher planning rooms, copier area) ➤ Bus Duty ➤ Working closely with students to support behaviors (resource, guidance, nurse, etc.,)

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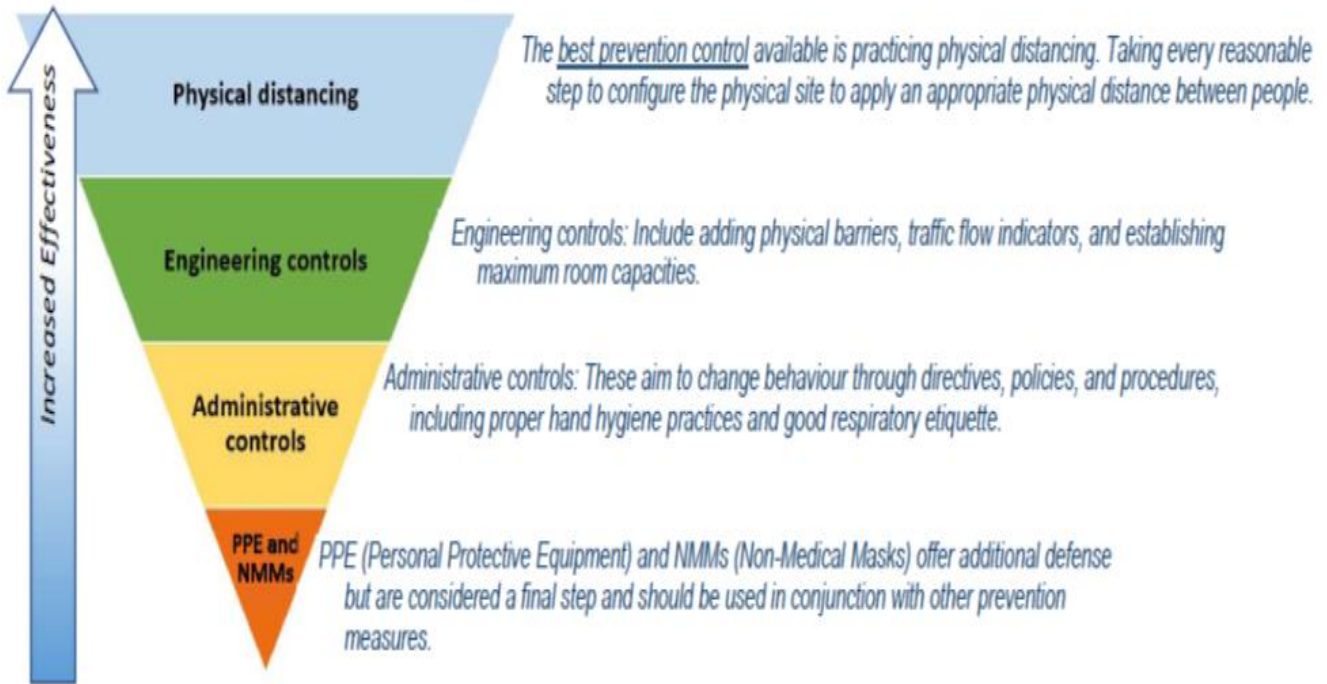
D. Additional Risk Mitigation Measures

Location	Measure
TESS Main Office 187	Maximum occupancy – 6 Available to Administrative Assistant, Principal. Sexual Health Nurse (Wed am TBD) and TESS staff. The internal office is closed to non-essential visitor traffic. Prescheduled private professional meetings (with staff, students, community etc.) are at the discretion and invitation of the Administration, teacher.
Conference Rooms 188A and 187B	Maximum occupancy – 4 188 A 5 187B
Industrial Shop Classroom 183	Maximum occupancy 12
Art Classroom 184	Maximum occupancy 12
Student Washrooms	Maximum occupancy 1
3D Printer Classroom 179	Maximum occupancy 7
Resource Classroom 189A	Maximum occupancy 5
Culinary Tec Classroom 186	Maximum occupancy 11
Classroom 235	Maximum occupancy 14
Classroom 234	Maximum occupancy 14
Classroom 233	Maximum occupancy 12
Staff ➤ 1 Floater permitted in each area (in and out)	Fridge Area – Maximum occupancy 2 Lounge Area – Maximum occupancy 4
Photocopy Available for Staff use	Photocopiers / Printers available for staff use: <ul style="list-style-type: none"> • Room 187: (Main Office) • Room 235: (Edith’s classroom) • Room 179: (3D printer room)
ISD – Integrated Service Delivery C & Y – Child & Youth ➤ Assigned to the Guidance Area and Room 187 A or 188 B *We suggest that clinicians maintain consistent communication with each other, and with the Administrative Assistant via email/Microsoft calendar to avoid overbooking the space at designated times.	C& Y follow the same visitor pre-screening protocol outlined above. Scheduled meeting times and access to the building must be communicated with the Administrative assistant in advance. ISD and resource/guidance will work together to accommodate confidential use of the space. The conference rooms may also be used – noting that the school has priority of use of this space. The surface of all tables, chairs and shared objects must be sanitize prior to and following use. External clients and clinicians have access to staff washrooms . External clients are met at the office by clinicians and follow the established school’s operational plan for visitors. Access to

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	the school – beyond the designated space – is not permitted.

Risk Mitigation – Infection and Prevention Controls



Signage

Main Entrance	TESS Educational Spaces
Directional Arrows Access Control Signage Social Distance Signage COVID19 Symptoms Questionnaire	Social Distancing (posted throughout building) Floor Graphics (Keep Right, floor arrows, etc.) Use Hand Sanitizer/washing (Classroom/Common Area) Hand Washing (Washrooms Tec, Art, Shop etc.) Homeroom Class and Staff Signage (entrance, exit seating)

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SECTION II – COMMUNICATION

- All messaging supporting the TESS Operational Plan will be communicated through various platforms including school website, school connects (voice mail and email), prescheduled teacher /student/parent calls, office 365 and parent portal.
- Reminders of Personal Hygiene Etiquette and Public Health expectations are posted throughout the building and will be included in consistent reminders using various platforms.
- Posted reminders to sanitize hands prior to entering areas where equipment is shared – including Art Room, Industrial Arts and Culinary Technology lab
- Administration maintains ongoing communication with Occupational Health and Safety Co-Ordinator and Director of ESS.
- Orientation, policy and procedural reviews are kept at the school level.
- Duty Supervision will be competent and sufficient to ensure school personnel, students, and visitors comply with the policies, procedures and processes communicated.
- Ongoing communication from the Administration to school personnel the requirement to **co-operate with Public Health** if there is a suspected or confirmed case of COVID-19.
- Online messaging directed to students, school personnel, and community members will begin the week of September 24.
- Orientation sessions will be held with school based Joint Health and Safety
- Orientation sessions will be held with students in classrooms by teachers the first days of school.
- Duty Supervision will be enhanced the first month to assist with student adjustment to increased Public Health expectations within the school setting.
- This information will be reinforced regularly and updated as directed by Public Health, EECD, Work safe NB (WSNB), the Department of Education, and the Office of the Superintendent.
- School personnel, students, visiting professionals, supply teachers, casual employees, parent / guardian, and school community are included in this communication plan.

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SECTION III – TESS BUILDING ACCESS

Building Access

Controls are in place to prevent the public from freely accessing the operational school.

Procedures are in place to reduce congestion and follow physical distancing requirements during the school start and dismissal times.

COVID19 controls for staff working outside of the classroom are in place.

Building Access Strategies:

TESS main entrance: The main entrance door is to remain secured throughout the day as a buzzer system has been installed along with video surveillance. The main door has been identified with signage (see below Entry/ Exit). TESS shop entrance also requires signage. Visitors to the building will gain access by using the buzzer at the door off of Park Street. Visitors will give their name and reason for requesting entry via the buzzer. If entry granted, visitor to report directly to the administrative office, room 186.

Parents/Guardians- Drop-in or unplanned visits by parents and guardians will be not encouraged.

TESS Main Office: Designated entrance and exit for scheduled visitors and students arriving to the building late. Designated entrance and exit for school personnel.

Mandatory Sign in/out required at school office:

Late Students and visiting professionals (district staff, etc.,)

Supply Teachers/Casual Staff - Name, Time In, Time Out, Name of staff member replacing

Visitors - Include Name, Phone Number, Time In, Time Out, Purpose

Visitor Logs – School to maintain a log that includes name of student/staff interaction and is to be left at the school office.

School Office: Maximum occupancy is 6 based on Physical Distancing Requirement. If unable to Physical Distance Masks are required.

Item Drop Off – A table will be at the entry near office for items parents may want to drop off to a student during the day. Spray disinfectant, paper towel, note pad and tape to identify item will be left on table for their usage.

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A. Mitigating the Risk

COVID Controls	Description
Access of the public <ul style="list-style-type: none"> ➤ Appointments are necessary to enter the building. The office door remains locked. ➤ Appointments can be scheduled by contacting the main office at (506) 869-6026. (8:30 am– 2:30 pm) ➤ There is a buzzer installed TESS main entrance to notify the office of your arrival. ➤ Teacher email/contact are listed on the TESS school website 	Controls are in place to prevent the public from freely accessing the school during the operational day including: <ul style="list-style-type: none"> • Item drop-off: Contact the office prior to arrival. Drop-off (lunch, homework, staff resources etc.) will be at a designated table in entry. Student / Staff will be contacted to pick up the item from the table. • See Section 1: Pre-Screening
Mandatory Sign-In / Sign-Out at Office <ul style="list-style-type: none"> ➤ Name ➤ Time In / Time out ➤ Name of staff member replacing or name of student interactions 	This applies to: <ul style="list-style-type: none"> • Supply teachers, casual staff • Visitors
Signage Posted <ul style="list-style-type: none"> ➤ Wash hands before return to class ➤ Assigned seating ➤ Enter/exit ➤ Main Entrance designated space signs 	<ul style="list-style-type: none"> • Building Access • COVID19 symptoms questionnaire • Directional Arrows/Entrance • Floor Graphics • Physical Distancing reminders • Maximum Occupancy/seating • Hand Sanitizer procedure • Hand Washing (Washrooms, Change Rooms)
Stairwells <ul style="list-style-type: none"> ➤ In the event of an emergency (fire drill, evacuation), students will be guided by their teacher to use the closest available stairwell regardless of directionality. ➤ Edith Cavell students are not permitted in the TESS instructional space. 	<ul style="list-style-type: none"> • Stairwell beside the main entrance is designated as two-way traffic and may be used by all High School students and staff.

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SECTION IV – PHYSICAL DISTANCING

- When students are within the building, the guiding principles of this document are expected – i.e. keeping a safe distance, frequent hand washing, personal protective equipment.
- All teachers are required to provide accurate class seating charts to the Administration Assistant to assist with contact tracing should the need arise.

<p>Consider staff, student, visiting professional, parent and community members.</p> <p>Arrange furniture to promote physical distancing requirements in all spaces used by staff/students, etc.,</p> <p>Provide visual cues on floor, indicate directional movement, off limits areas, etc.,</p> <p>Determine if installation of physical barriers, such as partitions, physical alterations of walls, is feasible/necessary.</p> <p>Establish protocols to ensure people do not congregate in groups(staggered arrival, start, break, lunch, dismissal etc.,</p>	<p>High School students will be assigned a designated desk in each classroom.</p> <p>Physical distancing of 1 m is the regulation between seat designations if unable to maintain 2 m of physical distancing.</p> <p>High School students leaving the school at lunch are asked to wear their non-medical mask. Upon returning to TESS. Non-medical masks are to be worn during all transition times. (Hallways, stairwell, etc., Students will clean their working area when arriving and leaving.</p> <p>Flow of traffic in common areas is supervised</p> <p>Microwaves are not available for student use during the 2020-2021 school year. TESS staff, at their discretion, assist with the microwave. (cleaning)</p>
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SECTION V – TRANSITION TIMES

Students and all school personnel are strongly encouraged to wear a mask when physical distancing cannot be ensured.
Tess schedule has been modified to address transition time, break. Lunch to promote appropriate physical distancing, enable physical distancing, and respect student groupings, and maximize educational spaces to support transition times etc.,
TESS layout map guide has been modified to reflect school year 2020-2021
Provide time for social and emotional programming and food preparation

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A. Arrival and Departure

Arrival	Details
<p>TESS on site instructional day begins at 9:00 am.</p> <p>Staff are to be on site as per individual collective agreements with regards to work/instructional day start/end.</p> <p>Please refer to CUPE 274/NBTA emails updates. Professional responsibility remains with the individual to “keep up to date and informed”.</p>	<p>Bus: Buses currently arrive in a staggered format. TESS duty teacher will ensure that one bus unloads at a time and students enter single files.</p> <p>Students should be wearing a mask when exiting the bus and entering the school.</p> <p>Students will hand sanitize upon entry to the school, and then immediately proceed to their first period class.</p> <p>Parent Drop Off & Student Drivers: Parents / Guardians are encouraged to drop students off between 8:30 and 8:50 am. Students will enter the main entrance door and follow the same procedure as outlined above.</p> <p>Walkers: Students who walk to school are encouraged to arrive between 8:50 and 9:00 am. Walkers follow the same procedure as outlined above.</p>

Departure	Details
<p>TESS onsite instructional day ends at 1:50 pm</p> <p>TESS Blended learning instructional days ends 1:50 pm.</p>	<p>Bus: All students will exit the building single file through the main entrance door. A duty teacher/SIW will be assigned to remind students of physical distancing protocol.</p> <p>Parent Pick-Up: Students will follow the same protocol and grade level designated exits as outlined in this Operational Plan.</p>

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	Walkers: Walkers will follow the same protocol and grade level designated exits as outlined in this Operational Plan.
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B. The Operational Day

Transitions	Details
Class to Class	Transitions for students are limited. These times will be staggered. Students will transition directly to their next class while practicing physical distancing and are strongly encouraged to wear community masks during transition times. If possible, bathroom breaks should not happen during transition. Students should check in with next class teacher first.
Washrooms	Student washrooms entrance pathway is via the TESS main office, exit via the culinary technology classroom. Maximum occupancy number is one for washroom. Students will need to self-monitor, wait their turn, or come back. Posters reminding student of proper handwashing are posted in all washrooms. Teachers must keep an accurate record of student washroom use (including time of class) during class time. Students are encouraged to come to school with personal water bottles already filled. The water bottle filling station is available and can be used throughout the day.
Designated Sanitizing Stations	<ul style="list-style-type: none"> • Building access points • Each classroom – main office, shop, art, culinary, nurse office • Common areas & staff space

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Hallways	Individual washroom breaks may be granted by teachers during class time which would alleviate crowds in the washroom during break times. Floor markers indicate traffic flow and encourage physical distancing.
Lockers /Mask Storage? ➤ Assignment reflects rotational attendance assignment and adheres to physical distancing protocols for common areas.	Students will have access to their locker in the morning upon arrival, before break and noon to collect their food and / or outdoor clothes if applicable, and at the end of the day. Locker access will be staggered.
Break/Lunch	There is a designated break and lunch time. TESS students are permitted to leave school property at lunch as in the past. Students are encouraged to wear their non-medical mask when off property and adhere to Public Health physical distancing expectations.

SECTION VII – CLEANING AND DISINFECTION PROCEDURES

***There are additional cleaning measures implemented both during the school day and after school hours to ensure that any risk of infection is mitigated. Frequency of cleaning and disinfecting high touch surfaces is significant in controlling the spread of viruses.**

What needs enhanced cleaning protocols?	How will this be addressed?
Student desks and chairs	Students are assigned desks and chairs in the high school in each of their classes. At the end of each day / class a student will be provided with a paper towel. The teacher will spray the desk with disinfectant provided and the student will wipe down the desktop and chair and properly dispose of the paper towel.
Shared technology	Students will wash / sanitize hands at the beginning and end of each class. At the end of the class, students will use a paper towel

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	sprayed with disinfectant by the teacher to wipe down any electronics they used during class. When possible, students will use their own technology.
Shop Room 183	Students will wash / sanitize their hands at the beginning and end of each class. Students are encouraged to use their own equipment when possible. Students will sanitize the tools with paper towel and sanitizer at the end of class.
Art Room 184	Students will wash / sanitize their hands at the beginning and end of class. When possible, students will use their own tools during class time. Teachers will ensure students have designated time at the end of class to sanitize desks, chairs, and tools.
Culinary Tec Room 186	Students will wash / sanitize their hands at the beginning and end of each class. It must be cleaned prior to using and after each use by the student/staff. The teacher will provide the paper towel and sanitizer and build time into the instructional period to complete these tasks.
Room 188-A(lockers)	Students must sanitize their hands prior to entering the room and upon exiting the room. Students are asked to maintain physical distancing while in the room and / or wear a non-medical mask.

SECTION VIII – ADDITIONAL PROTECTIVE MEASURES

A. Instructional Day

On Site TESS Daily Schedule	<ul style="list-style-type: none"> ● 9:00 - 9:45 Period 1 ● 9:45 - 10:30 Period 2 ● 10:30 - 11:15 Period 3 ● 11:15 - 12:00 Period 4 ● 12:00 - 1:00 Lunch Break, TESS students/staff can leave school property following designated operational plan. ● 1:00 - 1:50 Period 5 ● 1:50 Staggered Student dismissal
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TESS Blended Learning Daily Schedule	<ul style="list-style-type: none"> • 9:00 - 9:45 Period 1 • 9:45 - 10:30 Period 2 • 10:30 - 11:15 Period 3 • 11:15- 12:00 Period 4 • 12:00 - 1:00 Lunch Break, • 1:00 - 1:50 Period 5 • 1:50 End of Blended Learning Day
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<p>First Week - Beginning Sept. 8</p> <p>➤ Entry will be slightly staggered This will allow students one day to become comfortable with the ‘new normal’.</p>	<p>Thursday Sept. 10 High School students Track A (Grades 9 through 12)</p> <p>Friday Sept. 11 High School students Track B (Grades 9 through 12)</p> <p>* Some students have been assigned to Track C. Please see ASDE Return to School Document September 2020 page 30</p>
Second Week - Beginning Sept. 14	<p>Monday, Wednesday, Friday – High School Track A</p> <p>Tuesday, Thursday – High School Track B</p> <p>Track C, as assigned</p>
Third Week - Beginning Sept. 21	<p>Tuesday, Thursday – High School Track A</p> <p>Monday, Wednesday, Friday – High School Track B</p> <p>Track C, as assigned</p>
Remainder of the 2020-2021 school year	<p>TESS students will receive on site instruction every second day following the established rotational attendance. High school students are expected to work from home on the days they are not physically present at school. Teachers will use a variety of instructional methods including blended learning, guided projects, and experiential learning.</p>

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SECTION XII – Social and Emotional Well Being

- Students have not been in a traditional school setting since March 2020. As such, teachers will personalize their approach to meet students where they are both academically and emotionally.
- Students will spend much of the instructional day in the “classroom”, TESS teachers are expected to incorporate frequent brain breaks and physical breaks into their lesson planning.
- Teachers are responsible for their entire class – whether students are physically present or engaged in blended learning activities This will be a shift in mindset that requires understanding and ongoing communication between the teacher, parents, and student.
- Teachers will establish learning activities for high school students to accomplish when they are not present in the classroom due to rotational attendance.

Section XIII

Resources Consulted in the Preparation of this Operational Plan

Department of Education and Early Childhood Development Return to School Document

Department of Education and Early Childhood Development Outbreak Management Plan

New Brunswick Public Health Guidelines

Government of New Brunswick Mental Health Resource

Health Canada Information on Non-Medical Masks and Face Coverings

Occupational Health and Safety Act and regulations

Occupational Health and Safety Guide – Three Rights

Occupational Health and Safety Guide – New Employees Orientation

Risk Assessment Guideline Health Canada

Guidelines for itinerant professionals

Risk Mitigation Tool for Child & Youth Settings Operating During a Pandemic

Cleaning and Disinfection Guide for Schools

ASDE High School Therapeutic Education Support Site
COVID-19 OPERATIONAL PLAN
IMPLEMENTATION DATE – SEPTEMBER 2020

Coronavirus Disease (COVID-19): Prevention and risks

School based Joint Health & Safety Committee

Anglophone East District Occupational Health and Safety Co-ordinator

Anglophone East Custodial & District Facilities Management

Anglophone East District Student Support Services

Anglophone East Human Resources Department

Changes in Directives for Early Learning and Childcare Facilities and Schools

John Tingley and TESS Staff

September 3, 2020